

~~SECRET~~

61-1884

~~CONFIDENTIAL~~

3 November 1960

MEMORANDUM FOR: Chief, Management Staff

VIA: SRA-DD/S

VIA: Office of the Comptroller

SUBJECT: Request for Establishment of GS-7, Finance Assistant, SF Position in [REDACTED]

25X1A6a

1. The Chief of Station, [REDACTED] has requested that position BAF-559, Clerk-Typist, GS-5, one of three positions in the [REDACTED] office, be reclassified to Finance Assistant, GS-7. This Division concurs in such request.

25X1A2g

2. The position description forwarded by the [REDACTED] Station in support of this request is attached. Also in support of this request, the Chief of Station has stated that a major part of the incumbents time is devoted to the performance of finance duties.

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[REDACTED]

25X1A9a

Chief, WHD

CONCUR:

[REDACTED]

25X1A9a

Comptroller

16 NOV 1960

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